

Item 1 Paper 1/2015

Annual General Meeting

Meeting held on 15 October 2013 from 5pm – 6pm at EICC, Edinburgh

1	Welcome and apologies The Chair welcomed members to the inaugural AGM and introduced the Medical Director, Mr Peter Lees, and Treasurer, Mr David Tolley.	Action
2	Medical Director report The Medical Director emphasised some key points in his report, including: <ul style="list-style-type: none"> • FMLM’s work on professional standards, which will be based on the three level Adair classifications. • Engagement with doctors working in primary care. • Plans to produce bespoke resources for medical leaders. 	
3	Trainee and medical student report The outgoing Chair of the Trainee Steering Group, Dr Lola Loewenthal, summarised the aims, structure and achievements of the Trainee Steering Group so far, including: <ul style="list-style-type: none"> • The production of TS News, an eNewsletter for trainees and students which has proved very popular. • Work on making the FMLM conference trainee friendly. • The appointment of regional trainee representatives. Dr Thomas Foley was welcomed as the incoming Chair of the Trainee Steering Group. The Chair of the Medical Students Group, Rebecca Rohrer, summarised the aims and structure of the Medical Students Group. Current projects include: <ul style="list-style-type: none"> • Expanding the university representative network across all medical schools in the UK. • Evaluating how much Medical Leadership Competency Framework has been included in medical school curricula. • Developing projects which students can get involved in • A short NHS guide to help medical students understand the structure of the NHS. 	
4	Regional reports The regional leads/deputies gave brief updates from the regional meetings held earlier in the day.	



<p>England - London</p> <ul style="list-style-type: none">• Two key Quality Improvement initiatives were agreed:<ul style="list-style-type: none">○ to make representations to the Medical School Council to ensure quality improvement methodology is included in undergraduate curriculum.○ FMLM to lead on Quality Improvement for the region. <p>England - Midlands and East</p> <ul style="list-style-type: none">• Discussion included patient stories, developing care pathways and reflections on the Keogh review.• Agreed to set up some regional meetings outside of the Conference to share quality initiatives.• Agreed to work with the LETBs and Warwick University and support FMLM's GP strategy. <p>England - North</p> <ul style="list-style-type: none">• Agreed to establish reliable communications via email.• Agreed to put together a Medical Directors Networking Group and Student Group.• Agreed to put together a local skills and achievements directory so people can find out what has worked before. <p>Scotland</p> <ul style="list-style-type: none">• Agreed to improve communication with members• Members are keen on local engagement, including mentorship and leadership locally.• Agreed to work with IHM in Scotland.• Set a goal to double the number of members in Scotland. <p>Wales</p> <ul style="list-style-type: none">• The meeting had excellent representation from trainees.• Senior medical directors joined the discussion, including Grant Robinson, Peter Donnelly and Chris Jones, who spoke about how leadership is being taken forward in Wales. <p>Northern Ireland</p> <ul style="list-style-type: none">• Key consideration is around increasing profile of FMLM.• Concentrating on quality development, reflections on the Francis report, defining and concreting the work of FMLM. <p>England – South</p> <ul style="list-style-type: none">• Agreed to use structure of LETBs for local FMLM meetings.• Strong demand for local support, local mentorship and real opportunities to learn by doing.	
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	<ul style="list-style-type: none"> • Demand for a directory of expertise. • Addressed issues of being a widespread region. <p>Armed forces</p> <ul style="list-style-type: none"> • Agreed to increase number of trainee members. • Meeting focussed on building on the good work done during year. • Members were updated on work with Defence Academy and collaboration with Leadership Academy. • Looking at military medical skillset and next steps for leadership framework for Defence Medical Services. 	
5	<p>Annual report and accounts</p> <p>The Medical Director drew attention to some key areas of the annual report and accounts:</p> <ul style="list-style-type: none"> • FMLM’s vision and values are about delivering better quality care for patients, not being a club for medical leaders. • Regional leads are the single biggest group on Council, so all members are represented. • College ownership of FMLM helps to get leadership message out to all doctors. • Work on revalidation supports responsible officers. <p>The Medical Director thanked members for their faith in the organisation. Over 700 members attended both this and last year’s conference and the impact of last year’s conference was impressive.</p> <p>The Treasurer explained FMLM’s first audited financial statements:</p> <ul style="list-style-type: none"> • The audited financial statements reflect cash flow for period not financial statements for the year. • Unaudited management accounts for full financial year show net surplus, and if all budget targets continued to be met, a surplus is anticipated for this year. • Subscriptions will increase in line with inflation (CPI) in January 2014. • FMLM will outline a move to a single date for subscription collections for 2014-15. • FMLM is moving towards becoming a charity. 	
6	<p>Elections and appointment schedule</p> <p>The Board of Trustees will be in place by end of January 2014 to make sure Council fulfils its charitable aims.</p>	
7	<p>Standing Orders – for approval</p> <p>The Standing Orders were approved.</p>	

